**RFQ BID ENVELOPE LABEL’S**

**NOTE:**

* **Please Type the RFQ number correctly.**
* **Do not swap the bids , label and bids inside to be matched.**
* **Use one envelope to drop one bid only (don’t drop multiple bids in an envelope).**
* **Flag the Original FOT, Original Bid bond and Original Tender Fee Receipt.**
* **Attach a copy of Bid Bond,Cheque,Tender Fee in a clear folder**
* **Write your company name, tender # clearly inside the bid and on samples,flashdrive,Cds, cheques & Bank Draft.**
* **Cheque/Bank Draft to be stapled in folder . (Don’t drop it loosely inside the bid)**

—————— ✂ —————— —————— ✂ —————— —————— ✂ ——————

**DO NOT OPEN**

**Confidential**

To: Chairman Bids Opening Committee(KOCPC)

**BID SUBMISSION**

RFQ No:

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Closing Date: [Bidder please enter closing date]

—————— ✂ —————— —————— ✂ —————— —————— ✂ ——————

**DO NOT OPEN**

**Confidential**

To: Chairman Bids Opening Committee(KPCHPC)

**BID SUBMISSION**

RFQ No:

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Closing Date: [Bidder please enter closing date]